



12 October 2018

Dear Parent/Carer

From after Half Term we would like all students to have their exercise books covered with plastic book covers, in order to keep them looking clean and professional, and to make them more hard-wearing when being transported to and from school.

We have now purchased packs of clear book covers for every student, which can be purchased from Form Tutors starting next week, week beginning 15 October. The cost of cover packs are as follows:

- 6 x A4 covers £3
- 3 x A5 covers £1.50
- Individual A4 covers also available for 50p each.

If your family qualifies for free school meals, the covers will be made available free of charge. Form Tutors will be aware of which students meet the criteria.

Please could all parents support us by ensuring your child has the means to buy enough covers to protect all their exercise books over the next fortnight. Please contact the school if you have any questions.

Yours sincerely

Joelle Casotti

Mrs J Casotti
Deputy Headteacher